Creating PDF files of your HORTICOPIA® Documents

First you will want to set the resolution of the PDF -- 96 dpi for email PDFs and either 300 or 600 dpi for print. This is done in Document Setup under Image Resolution.

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Then create PDFs of your documents in 3 easy steps.

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- 1. Click on "File",
- 2. Click on "Print Preview" and select one of the 3 options.
- 3. Click on the "Save as a PDF" button, (which is located in the bottom left hand corner), and pick a Location to save, enter a File Name, and then select Save.



Now you can email your PDF document, burn it to a CD, or save it for later to print with Adobe[®] Acrobat[®].